

Job Description	
Job Title: Maintenance Fitter	Reports to: AD Site Manager
Grade: N/A	Role Profile: N/A
Based at: ReFood UK, Dagenham	Mobility/travel: No
Primary Purpose of the Role: To assist with the operation and maintenance of all processes and equipment within the AD plant and ensure that the plant is operated and maintained effectively, safely and efficiently, whilst providing production support within the shift team. To carry out the role whilst ensuring health and safety procedures are followed at all times. Ensuring that high levels of productivity, attendance and customer satisfaction are maintained at all times.	
Key Duties and Responsibilities: Your duties and responsibilities will include but are not limited to the following: <ul style="list-style-type: none">• Risk assessing all jobs before work begins.• Complete all logs and job sheets as required.• All work to be done to a high standard, in a safe and competent way to ensure the safety of all personnel and leaving the work area clean and tidy on completion of work.• Be expected to adhere to all Site and Saria Group Health and Safety Regulations and required to attend Health and Safety, Fire and Welfare Training both on and off site.• To install and maintain equipment ensuring minimum interruptions to production.• To assist in any other duties and ad hoc projects as and when required.• Undertaking any other duties reasonably requested by the ReFood Management Team.	
General: <ul style="list-style-type: none">• To work in a manner that reflects equal opportunities values; treating others with dignity and respect whilst taking into account the needs of colleagues and customers.• Providing high standards of quality whilst promoting, building and maintaining effective working relationships with colleagues, suppliers and customers.• Identifying training needs relevant to the job and participating in any training and development as required.• Maintaining high levels of personal motivation, attendance and conduct.	

The post holder's duties must be carried out in accordance with policies and procedures of SARIA Ltd including, but not limited to the Equal Opportunities, Harassment and Bullying Policy, the Health and Safety at Work Act 1974 and other subsequent health and safety legislation. These duties should be regarded as neither exclusive nor exhaustive as the post holder may be required to undertake other reasonably determined duties and responsibilities for the Company, commensurate with the grading of the post.

Key Relationships:

- AD Site Manager
- AD Site Supervisor
- Maintenance Team
- Operatives

Person Specification		
		E = Essential / D = Desirable
Education and Qualifications	<ul style="list-style-type: none"> • Recognised Apprenticeship/ Qualification. • Hold a CGLI or equivalent in Mechanical Engineering. 	E
Knowledge	<ul style="list-style-type: none"> • Familiarity with general factory maintenance practices. 	E
Relevant Experience	<ul style="list-style-type: none"> • Extensive Mechanical experience working in a continuous process environment. • Previous experience working within the AD Industry. • Prior experience in mechanical breakdowns. 	E D E
Skills and Competencies	<ul style="list-style-type: none"> • Excellent communication skills and be able to communicate well at all levels. 	E
Attitudes and Behaviours	<ul style="list-style-type: none"> • Be able to work individually and as part of a team. • Self-motivated. • Time aware and able to work to/meet tight deadlines. • Be able to work well under pressure. • Ability to multi-task and prioritise workload. 	E E E E E

Decision Making	<ul style="list-style-type: none">• To fully communicate with all staff/Managers in decision making circumstances.	E
Working Demands	<ul style="list-style-type: none">• Site/Factory based.• Process environment.• Provide cover for sickness/holiday.	E E E
Working Arrangements	<ul style="list-style-type: none">• 12 hours shifts (days and nights)	E